



Bishop Wilkinson
 Catholic Education Trust
 Through Christ, in Partnership

Person Specification

Lunchtime Care Assistant

Grade: Grade C (£18,562 - £18,933) pro rata
 Hours: 8.25 hours per week, Term Time Only (38 weeks), Permanent
 Location: St Joseph's Catholic Primary School, Washington
 Reports to: Headteacher

Person Specification	Essential/Desirable
Qualifications & Training	
Basic literacy and numeracy skills	Essential
First Aid Certificate	Desirable Willingness to obtain - essential
Experience	
Experience of working in a school environment either in a paid or voluntary capacity	Desirable
Knowledge and Skills	
Able to engage children in activities indoor/outdoor.	Essential
Good communication	Essential
To be able to work under pressure	Essential
Good sense of humour and respect of colleagues	Essential
Good relationships with lunchtime colleagues.	Essential
To be able to work as part of a team	Essential
Ability to work within the school's policies and guidelines	Essential
Recognition of the needs of SEN children and the ability to promote good playtime behaviour.	Essential
Basic understanding of child development and learning	Desirable

An understanding of children with special needs	Desirable
Good behaviour management strategies	Desirable
Personal Attributes	
Use own initiative	Essential
Flexible approach to work	Essential
Awareness of confidentiality, working with integrity	Essential
Good timekeeping and good attendance record	Essential
Enthusiastic, courteous and polite	Essential
Patience and emotional resilience in working with challenging behaviours	Essential
Sensitive to the needs of children	Essential
Calm and positive approach	Essential

March 2021